

## CREDIT PROFESSIONALS INTERNATIONAL

February 4, 2010

TO: District Presidents

FROM: Esther Brinkley, CA/MPCE  
Nominating Chairman

RE: INTERNATIONAL NOMINATION INSTRUCTIONS

In this package are the nomination forms for International Officers for the coming year. This letter of instructions and deadline dates are provided to help you with the procedure that is necessary in order to submit a nominee.

If your District currently has an International Officer serving on the Executive Committee who wants to run for another office, please follow the same procedure.

Also, please note that, if your District currently has an International Officer serving as Second Vice President or Secretary/Treasurer, you cannot nominate an additional person this year. (For the 2010-2011 year, this applies to District 3&4.)

Due to changes in the bylaws, an At-Large member is eligible to run for International Office. For your convenience, I have included a list of all At-Large members with their contact information.

Below are the instructions for you to follow:

**IMMEDIATELY**—mail or email to each Local Association President & At-Large member in your District the following:

1. Cover letter to each President and At-Large member, asking for names of eligible nominees.
2. Eligibility requirements of a nominee
3. Local Association/At Large Member Nomination Form
4. The Nominee Biography Form

Samples or copies of these forms are attached and are also available on the Corporate Website at [www.creditprofessionals.org](http://www.creditprofessionals.org) in the Members Only section, under Forms. (Look for “International Officer’s Nomination Forms.”)

The nominee must return the completed biography form to YOU as soon as possible. They must also include a resume of qualifications containing 100 words or less in a form that can be printed in the Pre-Conference Capsule. Also remind them that their resume should include more information about credit and/or business related achievements than about association activities.

Don't assume that no response means no nominee. Please follow up with your Local Association Presidents/At Large Members if they don't respond. If you have no nominees from your District, please let me know.

If there is currently an International Officer from your District and you plan to nominate a candidate for a second office, please explain this in your letter.

**BY MARCH 8, 2010, SEND TO ME:**

1. Completed International Nomination Form
2. Completed Biography form, resume, and a photo for publication (send resume and photo by email if possible)

Your assistance in observing this date schedule will be most sincerely appreciated and will allow the Nominating Committee time to prepare the reports and qualifications of nominees for printing in the Pre-Conference Capsule.

If you have any questions, please let me know.

Esther Brinkley, CA/MPCE  
3325 Pollard Drive  
Winston Salem, NC 27103  
Phone: 336-765-3683  
Cell: 336-817-7476  
Ebrinkley1024@earthlink.net